

**Pembroke Soccer
Club
P.O.Box 482
Pembroke, ON
K8A 6X7**

Memo

From: Donna Saal, Pembroke Soccer Club

Date: May 1, 2016

Re: Police Check Submission

On behalf of the Pembroke Soccer Club we would like to thank you for volunteering to coach our area's youth this season. As a safety regulation, we require that each coach obtain a vulnerable sector check from our local OPP station in order to be able to coach. Please take this letter to the local OPP station and have it submitted as soon as possible. You must complete the vulnerable sector check form (link attached in email) along with **2 photo IDs**.

[http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/026-LE220E~1/\\$File/LE220E.pdf](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/026-LE220E~1/$File/LE220E.pdf)

Once you have picked up your cleared check you can drop it off or mail to

PHYSIO IN THE VALLEY
Attention: Donna Saal
1191 Pembroke street east
Pembroke. On
K8A 7R6

Once again thank you for your help this season!

Sincerely,

Donna Saal

Pembroke Soccer Club